



👤 25 years

♂ Male

📍 Chișinău

## TOP Skills

- **Instrumente de Raportare** · 1 year
- **Divizarea sarcinilor** · 1 year
- **Planificarea Cererii Clientilor** · 1 year
- **Lucrul în Echipă** · 1 year
- **Abilități de Comunicare** · 1 year
- **Lucrul super-stress** · 10 months

## Preferences

- Full-time

## Languages

- **Romanian** · Fluent
- **Russian** · Fluent
- **English** · Medium
- **Ukrainian** · Elementary

**Datele de contact sunt contra cost. Detalii aici: <https://www.rabota.md/ro/prices/cv>**

# Manager IT (project or product), Tester, Market Research, Help Desk

## About me

Writing text-poem, gaming, showing films and serials, hugs, listening music, dancing, swimming, traveling  
reading books, Personal Development.

- Utilizator increzut PC;
- Cunoasterea MS Office;
- Cunostinte in Jira Software (Agile &Scrum);
- Cunostinte de baza in lucru cu baza de date SQL;
- Abilitati in efectuare testelor,elaborare planului de testare, test case, scenarii;
- Cunoasterea bazelor marketingului;
- Abilitati de comunicare libera si promovare;
- Orientare spre rezultat maxim;
- Navigare Internet;
- Personal experience in gaming (windows, android) over 10 years;
- Use Selenium, Postman, Enterprise Arhitect, Cisco Packet Tracer, MatLab, Android Studio, Blender, IoT, documentation, algorithm, testing.

## Work experience

### IT Project Manager · Centrul de Tehnologii Informaționale în Finanțe

May 2023 - Present · 1 year 9 months

- Coordonarea echipei
- Colectarea cerintelor bussines
- Elaborarea planului de lucru
- Divizarea sacrinilor echipei
- Monitorizarea indeplinirii lucrarilor
- Prezentarea si plasarea lucrarilor
- Semnarea actelor tehnice

Skills: Lucrul în Echipă, Abilități de Comunicare, Planificarea Cererii Clientilor, Divizarea sarcinilor, Instrumente de Raportare

## **IT Consultant · Victoriabank**

*June 2022 - March 2023 · 9 months*

1. Scrierea de proceduri interne
2. Actualizare Jira
3. Management proiecte si suportul acestora
4. Administrare sisteme interne+Certificare
5. Market Research la diferite subiecte
6. Solicitari si tichete
7. Realizare de ghiduri si instructiuni
8. Lucrul cu workflow
9. Administrare si testare
10. Conformitate acte
11. Achitari si debursari
12. Perfectarea contractelor de credit si acordurilor aditionale
13. Efectuarea inregistrarilor in sistem a facilitatilor creditelor aprobate si tragerilor de credite
14. Procesarea operatiunilor aferente( rambursari, debursari) si alte inregistrari (polite, garantii, avizuri)
15. Monitorizarea facilitatii de acordare a creditelor.
16. Inregistrarea si actualizarea modificarilor anterioare ale garantiilor
17. Furnizarea iformatiei solicitate privind derularea creditelor acordate
18. Gestionarea creditelor restante sau neperformante

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1. Writing internal procedures
2. Update Jira
3. Project management and their support
4. Administration of internal systems + Certification
5. Market Research on different topics
6. Requests and tickets
7. Creation of guides and instructions
8. Work with workflow
9. Administration and testing
10. Compliance with documents
11. Payments and disbursements
12. Perfection of credit contracts and additional agreements
13. Performing system registrations of approved credit facilities and credit withdrawals
14. Processing related operations (reimbursements, disbursements) and other records (policies, guarantees, notices)
15. Monitoring the credit granting facility.
16. Registration and updating of previous changes to guarantees
17. Providing the requested information regarding the performance of the granted credits
18. Management of overdue or non-performing loans

Skills: Lucrul super-stress

## **Manager suport · PandaShop**

*July 2021 - October 2021 · 4 months*

- Ajutorul clientilor in inlaturarea problemelor aparute
- Rezolvarea neclaritatilor
- Propunerea serviciilor
- Restituirea pagubei
- Helping clients in solving the problems that have arisen
- Resolving ambiguities
- Proposal of services
- Reimbursement of damage

**sell manager and sell agent** · Moldtelecom

*January 2020 - June 2020 · 6 months*

- Vinzari directe
- Propunerea serviciilor de internet potentialilor clienti
- Completarea bazei de date
- Direct sales
- Proposing internet services to potential clients
- Completing the database
- Completing the minimum plan

**Operator suport** · GasNaturalFenosa

*January 2017 - June 2018 · 1 year 6 months*

- Comunicarea cu clientii
- Inlaturarea problemelor aparute
- Consultarea si rezolvarea neclaritatilor
- Completarea bazei de date.
- Communication with clients
- Removing the problems that have arisen
- Consultation and resolution of ambiguities
- Completing the database.

**Desired industry**

- IT, Tech

**Education: Higher**

**UTM**

*Graduated in: 2022*

Faculty: CIM

Speciality: TI

**Colegiul Politehnic Balti**

*Graduated in: 2018*

Faculty: Calculatoare

